



Embassy of Italy
New Delhi

EXPLORATORY NOTICE

Subject: Exploratory notice for requesting expression of interest in participating in the selection for Surveillance service of the Embassy of Italy compound, 24 hours a day, seven days a week for the year 2020.

The Embassy of Italy in New Delhi intends to acquire the expression of interest in order to proceed to award a surveillance contract for the Embassy's compound for the year 2020.

This notice is exclusively finalized to request expression of interest from potentially interested economic operators. It is not in any way binding for this Embassy, which reserves its right to identify, at a later time, the number of suitable subjects to whom will be sent a letter of invitation to present their offers.

The expression of interest is only finalized to communicate to the Embassy of Italy in New Delhi their availability to present an offer.

All Subjects admitted to participate will be required to demonstrate:

- 1) Registration with the Indian Registrar of Companies acting as provider of surveillance services or in the professional or commercial bar of the Country of Residence;
- 2) Solid economic and financial capacity, through submission of the last balance sheet;
- 3) Not to be or having never declared bankruptcy, liquidation, compulsory administration, being owed financial credit or any other similar circumstances, and not having any of the above ongoing proceedings based on the legislation of the state the company belongs to.
- 4) To be up to date with tax payments according to the present legislation in the country of residence;
- 5) To be up to date with their workers' social welfare payments according to the present legislation in the country of residence;
- 6) Not to have received any kind of fine concerning safety according to what is established by competent Authorities and to be able to carry out their services conforming to the current regulations.
- 7) Not to have been subject to equitable rescission due to their own responsibility;
- 8) Technical and professional skills verifiable through a minimum of five years previous experience in the requested service.

The interested Company should submit a participation form (annex A) duly signed by the business owner or its legal representative. Together with Annex A, the Company shall attach all paperwork attesting they possess the qualifications for admission (certificates or self-assessments duly signed).

The application must arrive before 12 noon of October 30th 2019 in a sealed envelope together with the Company name and contact details, specifying in the object:

“Exploratory notice for requesting expression of interest in participating in the selection for surveillance of the Embassy of Italy compound, 24 hours seven days a week for the year 2020”

The application must be sent to the following address:

Administration – Embassy of Italy, 50E Chandra Gupta Marg, Chanakyapuri, 110021 New Delhi.

Alternatively it can be sent to the email address amministrazioneamb.newdelhi@esteri.it or handed personally to the Administration Office of the Embassy from 9.30 to 12.00 noon on the date specified.

Type of service required:

24 hours surveillance service of the Embassy of Italy compound for 7 days a week, including the 3 Main Entrance Gates and Chancery entrance.

The service will require a minimum number of 17 guards including one lady guard.

Occasional overtime cover will be required in order to meet specific demands or deal with “alert” situations.

It is essential that all employed staff possess good knowledge of English.

Further details on the frequency of the service, its timetable and working shifts will be provided in the letter of invitation.

Duration of the contract: from 01.01.2020 to 31.12.2020 without any possibility of automatic renewal.

Premises where the surveillance service will be carried out:

Embassy of Italy compound, 50E Chandra Gupta Marg, Chanakyapuri, 110021 New Delhi.

Please note this is a preliminary market research, leading to the potential future negotiation.

Furthermore please note that this is exclusively a request of expression interest with the purpose of researching potential interested subjects and, therefore the Embassy holds the right to suspend, modify or cancel the proceeding related to this notice.

New Delhi, 07/10/2019



Enzo Angeloni

Ambassador

A handwritten signature in blue ink, appearing to be "Enzo Angeloni", written over the printed name and title.



Embassy of Italy
New Delhi

ANNEX A

APPLICATION FOR EXPRESSION OF INTEREST

To: Embassy of Italy,
50E Chandra Gupta Marg,
Chanakyapuri, 110021
New Delhi

The undersigned.....resident in.....
Legal representative of.....
Based in.....
Company Registration number.....
Telephone number.....email address.....
Express interest in participating in the negotiation process for selecting a company to provide the surveillance service of the Embassy of Italy compound, 24 hours seven days a week for the year 2020.

Under his/her own responsibility

DECLARES

- Not to be, either personally or as a Company, in any of the circumstances which might prevent from negotiating with the Public Administration;
- To be formally registered from the date of.....in the Company Registry with registration number.....;
- To have had an annual revenue of a minimum of INR 12,000,000.00 during the last three years;
- To have a minimum of 5 years' experience in the relevant field for the activity in question, to employ staff, own uniforms and the necessary professional skill to fulfill the tasks and a valid liability insurance policy against the professional risks covering for damages caused by the Company's employees to third parties during the execution of their service;
- To be up to date with tax payments and with their workers' social provident fund payments according to the law;

To enclose herewith a copy of a proof of identity of the signatory.